

St Mary's Church, Hitcham

PCC Minutes

7.30pm on Thursday 19.1.23

PCC MEMBER ATTENDEES: Chris Berry, Debbie Rainer, Ray, Ann-Marie, Josie, Jo

Josie Heffernan	Debbie Rainer	Chris Berry (Warden)	Jo Cork
Ray Woodlock			Ann-Marie Hill

APOLOGIES: Sue Sampson, Carol Bader, David Ross-Hamilton

NO.	TOPIC	DETAILS	ACTION
1.	Welcome	Chris greeted all and shared a prayer.	
2.	Safeguarding and pastoral concerns	<p>Sarah has advised: I have no safeguarding concerns, and have had none reported to me. I will be able to do the audit by 9 March and I will be able to attend on that date.</p> <p>CB has spoken to Mary Howarth and about those in need of prayer. Marie is taking a member of the 11am congregation to the Eye Clinic in Slough.</p>	
3.	Apologies	Carol Bader, Sue Sampson, David Ross-Hamilton	
4.	Minutes	MH proposed, CB seconded. DR to submit for addition to the website.	DR
5.	Current situation, services etc	<p>Rev Sue is now off until the beginning of March and a draft plan for the following three months has been initiated by CB. Key events to consider are Easter, Maundy Thursday requires a vicar. Discussion took place about Messy Church on Good Friday, AM to liaise with interested church members, 10am service for Easter Service. Lent starts on the 22nd February; Joshua Townend (Generous Giving Advisor) visits from the Diocese to present on Sunday 19th. Ash Wednesday service on the 22nd will be 7pm and led by Jeremy.</p> <p>We have received a wedding enquiry which Jeremy is prepared to lead in accordance with precedence for St Mary's.</p> <p>CB suggested we consider becoming an Inclusive Church and add this to the next PCC agenda, CB to share information (since done).</p>	CB
6.	Finance and Parish Share 2023	<p>JH raised the point that there is a small deanery discount for a certain level of contribution and we should research this. CB has requested we pay £24,352, 45%, and we await a decision from the Deanery.</p> <p>An estimate of £3012.00 has been received for the new sound deck following research from DRH. We have asked Harsh Singh if this could be taken from the Designated Fund.</p>	CB
7.	Fundraising	<p>We are postponing the live music event/afternoon tea until the summer and holding a soup event instead on 29th January following the 10am service. Hospitality was discussed.</p> <p>JH to research local funding for Xplorers, if there is nothing suitable consider applying to the Diocese Development Fund in accordance with information supplied taken from their website.</p>	JH

		Planned Giving campaign information was shared by CB. This to follow a recommended structure 12 th February through to 5 th March. Discussion took place about engaging young people and also linking to our vision of 'Growing in the love of Christ and sharing his love with others'. If we grow the church we grow the giving. CB shared a draft invitation to the launch which was well received.	CB
8.	Policies	Equal Opportunities policy rewrite. DR has approached the Diocese and St Peter's for a template with no success. Rest of PCC were asked to source one for DR to edit ASAP. Review of Health and Safety policy to be next meeting. Review of Finance and Accounting policy – this was approved and will be re-dated.	All DR DR
9.	PCC members	Ray Woodlock is now on the PCC following completion of nomination paperwork and was formally welcomed by CB. DBS check being organised.	JC
10.	Xplorers	CB shared this is going well with four families involved in a range of activities twice a month.	
11.	Electoral roll	Members who live in the parish cannot be taken off. AMH stated a full revision is expected next year (this is on a six year cycle). Additions can be made any time of the year. The rules for this year will be published by the Diocese in February, RW asked if online attendees are included in the Electoral Roll – AMH responded only if they attend in person.	
12.	Any other business	CB reported that an energy grant of £761 has been received from the Diocese. The website software has been renewed at £300 for three years. CB shared the analytics about new/returning visitors. The alarm system needs updating/repair. DR suggested the offertory to be later in the 9am service to enable late arrivals to gift. CB to speak to the worship team. JH asked about holding a Craft Fayre, discussion took place. If this takes place in April, a coordinator needs to be approached. Celebrating the King's coronation to be added to the next PCC agenda.	CB JH DR
15.	Next meeting	Thursday 9 th March - Safeguarding	
16.	Prayer and end	The meeting finished at 9:20 pm.	